

**NOTIFICATION**

This notification is in supersession of the earlier rates of various Examination Fees approved in 66<sup>th</sup> Meeting of the Board of Management dt. 06.08.2018. The revised rates for various Examination Fees are approved as per following in 77<sup>th</sup> Meeting of the Board of Management dt. 14.06.2022. It is effective from 1<sup>st</sup> August, 2022.

**RATES OF VARIOUS EXAMINATION FEES**


S. N.	Types of Examinations Fees/Items(s)	Rates (w.e.f. 1 <sup>st</sup> August, 2022)
1	Reappear Examination Fees	Reappear fee per subject/ paper Rs. 1200/-
2	Supplementary Examination under Ordinance 10,11 & 25 Examination Fees	Reappear fee per subject/ paper Rs. 1200/-
3	Late Fees	Late fee for registration (regular/reappear) after due date within one week of delay: Rs.3000/- and after one week upto 04 weeks (before one week of commencement of examination) of due date: Rs. 6000/-
4	Rechecking Examination Fee per paper (Semester/ Annual)	Rs. 1000/-
5	Issue of Duplicate Examination Admit Card	Rs. 1000/-
6	Issue of Duplicate Mark Sheet per Semester/ Annual (upto 5 years)	Rs. 3000/-
7	Issue of Duplicate Mark Sheet per Semester / Annual (above 5 years)	Rs. 5000/-
8	Issue of Duplicate Consolidated Mark Sheet of the Programme or Provisional Certificate (Current Year/ Session upto six months of issuance of the original document)	Rs. 2500/-
9	Issue of Duplicate Consolidated Mark Sheet of the Programme (upto 5 years)	Rs. 5000/-
10	Issue of Duplicate Consolidated Mark Sheet of the Programme (above 5 years)	Rs. 7000/-
11	Issue of Duplicate Degree for a Programme (upto 5 years)	Rs. 8000/-
12	Issue of Duplicate Degree for a Programme (above 5 years)	Rs. 10000/-
13	Fees per paper for the arrangement of writer for accidental cases.	Rs. 2000/-
14	Transcript upto 5 years	Rs.2000/- each & Rs.10000/- for 25 transcripts
15	Transcript above 5 years	Rs.4000/- each & Rs.20000/- for 25 transcripts
16	Inspection of Answer Sheet as per Regulation	Rs. 2500/-
17	Providing Certified Copy of Evaluated Answer Sheet as per Regulation	Rs. 3000/-

Approved by the BoM in its 77<sup>th</sup> Meeting dt. 14.06.2022



S. N.	Types of Examinations Fees/Items(s)	Proposed Rates
18	Attestation of Documents	Rs. 500/- per document
19	Transcript to be sent through digital mode from official E-mail I.D. of the concerned Result Branch on request of the University/ Institute/ Agency	Rs. 5000/- per University / Institute/ Agency (Indian / Foreign)
20	Issue of Transcript / Duplicate Semester Marksheet / Duplicate Consolidated Marksheet / Duplicate Provisional Certificate, shall be made available in 05 working days on 'Tatkal' basis over and above the prescribed fee.	Rs. 5000/- per document
21	Verification and Authentication of students' qualification etc. from the Private Agencies within India.	Rs. 3000/- per candidate
	The Government Agencies are exempted from the verification charges.	--
22	Transcript if applied from Abroad and to be sent to Abroad in Universities/ Institutes/ Agency including verification / authentication of student qualification etc if applied.	US \$100 per transcript per University/ Institute/ Agency (upto 05 years) US \$150 per transcript per University/ Institute/ Agency (above 05 years) (Equivalent INR)
	If Transcript is required to be sent Abroad in 05 working days of applying on 'Tatkal' basis extra fee will be charged over and above the prescribed fee.	US \$50 per transcript per University/ Institute/ Agency (Equivalent INR)
23	Issue of Degree (before Convocation)	Rs. 5000/-
24	Issue of Confidential Result	Rs. 5000/-
25	Issue of any other certificate	Rs. 1000/-
26	Correction/ updation of Degree Certificate	Rs. 1000/-

This is issued with approval of the Competent Authority.

  
(Nar. R.)

**Controller of Examinations**

No. GGSIPU/EXAM/COE/2022/3828

Dated: 12<sup>th</sup> July, 2022

**Copy to:**

1. All Deans/ Directors/Principals, USS/ University Centres and Affiliated Institutes/ Colleges, GGSIP University, Delhi
2. Director (Academic Affairs), GGSIP University, Delhi
3. Director (Development), GGSIP University, Delhi
4. Controller of Finance, GGSIP University, Delhi
5. Controller of Examinations-II, GGSIP University, Delhi
6. All Officers, Examination Division, GGSIP University, Delhi
7. Manager, Indian Bank, GGSIP University, Delhi
8. A.R. to Hon'ble Vice-Chancellor, GGSIP University, Delhi - *for information please.*
9. AR. to the Registrar, GGSIP University, Delhi - *for information please.*
10. UITS, GGSIP University, Delhi – for uploading on the University Website
11. Office copy

  
(Nar. R.)

**Controller of Examinations**

Approved by the BoM in its 77<sup>th</sup> Meeting dt. 14.06.2022